

NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY

MANAGER 1, INFORMATION PROCESSING



SALARY RANGE: \$75,160.59 - \$108,992.31 (&32)

WORKWEEK: NL (35 Hour Workweek)

POSTING PERIOD FROM: November 6, 2017

TO: November 20, 2017

OPEN TO: ☐ Unit Scope: ☐ Division Wide
☐ Department Wide (open to Treasury employees)
☒ State Wide (all Departments/State employees)

DIVISION/LOCATION:
Division of Revenue and Enterprise Services
Application Development
Riverview Plaza, Bldg. 300
Trenton, NJ 08625

JOB DESCRIPTION:

Under direction, manages the application design, development and maintenance team for the State's taxation, cross agency processing and registry service programs; responsible for the mission critical legacy data and application systems involving business/individual tax administration, with audit, billing and enforcement components; comprehensive business and individual registry services; data analytics; high volume output/mailling; electronic filing and payment; revenue capture/recording; Motor Vehicle Surcharge; cross-agency data collection/dissemination; and set-off of individual liability; Lead the effort to transform the team into a center of excellence for implementing and supporting tax, client and cross-agency service innovations using modernized technologies & project management tools/techniques with emphasis on leading projects designed to deliver customer-facing service applications; streamlined/consolidated cross-agency transaction processing systems; open systems management of public records; support for modernized data management platforms; and centralized revenue capture, recording and reporting programs; does other related duties as required.

REQUIREMENTS: Open to full-time STATE employees who have permanent status in a competitive title and who meet the requirements listed below:

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Five (5) years of experience in work involving the development of application software and systems analysis and design in a multiplatform environment, two (2) years of which shall have been in a supervisory capacity.

NOTE: Applicants who do not possess the required education may substitute four (4) years of additional nonsupervisory experience of the type indicated in the experience section.

If you qualify and are interested, please submit your resume, cover letter, transcripts (official and/or unofficial) and Application for Employment, by email only. All submissions must be received by 5:00 pm (close of business) on the last day of the posting period.

Department of the Treasury
Division of Administration/Human Resources
Employment Recruiter
Email address: EmploymentRecruiter@treas.nj.gov
(subject line: Manager 1, Information Processing)

To obtain an Application for Employment, go to: <http://www.nj.gov/treasury/administration/pdf/hr-application.doc>. Your application must be completed in detail, including names and phone numbers of supervisors, dates of all employment and the reason for leaving. Be sure to answer all questions. In addition, please include (3) business references on your application.

THIS IS NOT A PROMOTIONAL ANNOUNCEMENT. Appointment(s) resulting from this posting will be in accordance with Civil Service Commission rules and regulations.

JOB POSTING AUTHORIZED BY:

Douglas J. Ianni, Human Resources Officer

The State of New Jersey is an Equal Opportunity Employer